



Connect. Engage. Impact.

ELIGIBILITY

TEI events are open to members of TEI and other in-house tax professionals. Individuals engaged in private law, accounting, or other consulting practice, as well as government employees, are ineligible to attend.

FEES (in U.S. \$)

Full Course Registration
(1st person from your organization):

Early-Bird Rates – Register by April 3, 2026

- ☐ Member \$1,750
☐ Non-member \$1,950

Regular Rates – Register after April 3, 2026

- ☐ Member \$1,950
☐ Non-member \$2,150

TEAM DISCOUNT:

TEI is offering a 15% Team Discount for companies that would like to send multiple registrants from their company. To take advantage of this discount, please select "Subsequent Registrant" during the registration process for the second or more registrants from your organization. You must have one registrant at the Full Course Registration fees to earn the second or more registrants the discount.

Early-Bird TEAM Rates

Register by April 3, 2026

- ☐ Member + TEAM Discount \$1487.50
☐ Non-member + TEAM Discount \$1657.50

Regular Rates

Register after April 3, 2026

- ☐ Member + TEAM Discount \$1657.50
☐ Non-member + TEAM Discount \$1827.50



☐ Please check here if you require special accessibility or assistance at this function. We will contact you.

2026 Federal Tax Course - Level 1

REGISTRATION FORM

The registration fee covers course materials and other items specified in seminar announcement. Applications will be accepted on a first-come, first-served basis. Registrants are encouraged to register via www.tei.org. Credit card registrations may be scanned and emailed to: meetings@tei.org. If registering by check, make checks payable to Tax Executives Institute and mail to Tax Executives Institute, Lockbox 9407 PO Box 70280, Philadelphia, PA 19176-0280. Photocopy and send separate forms for multiple applications. **Do not mail applications to TEI's street address.** Questions? Call 202.638.5601 or email meetings@tei.org

Name _____

Nickname for Badge _____

Company _____ Title _____

Mailing Address _____

City, State, Zip (Province, Zone) _____

Telephone _____ Fax _____

Email _____

PAYMENT INFORMATION

☐ Charge to: ☐ VISA ☐ Mastercard ☐ AMEX ☐ Discover ☐ Diners Club

Card Number _____

Exp. Date _____ CVV _____

Cardholder Name (print) _____

Signature _____

If faxing your registration using a credit card, please do so between 9:00 am and 4:00 pm to ensure confidentiality. Fax number for registrations and cancellations is 202.638.5607. This form can be scanned and emailed to meetings@tei.org.

Cancellation Policy: All cancellations must be made in writing by April 3, 2026, and will be subject to an administrative service charge of \$75 (U.S.); for cancellations after April 3, 2026, and before April 10, the charge will be \$200 (U.S.). No refunds will be made for cancellations requested after April 17, 2026, or for no-shows. TEI encourages registrants or their employers to send a substitute to avoid this cancellation penalty. Cancellations must be requested by email to meetings@tei.org. Refunds of credit card registrations, less administrative charge, will be made to the purchaser's credit card account.

Substitution Policy: Substitutions will be permitted for registrants who are unable to attend the course. To request a substitution, please email meetings@tei.org with the names of the registrant and his or her substitute. The substitution fee is \$50 per registrant.

Cancellation of the Course

In the event the conference must be cancelled, TEI's liability is limited to the return of the registration fee.

TEI's Federal Taxpayer ID Number is 52-0239291. In accordance with section 274(n) of the Internal Revenue Code, registrants are notified that the portion of the seminar registration fee attributable to food and beverage is \$1,100 (U.S.).

April 27 - May 1, 2026 / The Westin Hotel, Seattle, WA

tei.org