



Connect. Engage. Impact.

74th Annual Conference | REGISTRATION FORM

Please complete the registration form and submit it with your registration fee. All payments must be in U.S. dollars. A registration form will not be processed unless it has accompanied payment. Please refer to **AC19.tei.org** for further information. In event of cancellation or overbooking of conference registration, TEI's liability is limited to the return of the registration fee. Credit card registrations may be faxed to 202.638.5607 or scanned and emailed to: meetings@tei.org. If registering by check, make checks payable to Tax Executives Institute and mail to Tax Executives Institute, Lockbox 9407 PO Box 70280, Philadelphia, PA 19176-0280. Photocopy and send separate forms for multiple applications. **Do not mail applications to TEI's street address.**

Name _____ Nickname _____
for badge

Check One: Member # _____ Chapter _____
 Nonmember

Company _____ Title _____

Mailing Address _____

City, State, Zip (Province, Zone) _____

Telephone _____ Fax _____

Email _____

Spouse's Name _____ Nickname _____
provide only if registering spouse for badge

PAYMENT INFORMATION

Check Enclosed \$ _____ (payable to Tax Executives Institute)
 Charge \$ _____: VISA MasterCard AMEX Discover Diners Club

Card Number _____

Exp. Date _____ CVV _____

Cardholder Name (print) _____

Signature _____

If faxing your registration using a credit card, please do so between 9:00 am and 4:00 pm ET to ensure confidentiality. Fax number for registrations and cancellations is 202.638.5607. This form can be scanned and emailed to meetings@tei.org.

All cancellations must be made *in writing* by 4:00 pm ET on **October 7, 2019** and will be subject to an administrative service charge of \$75 (U.S.); for cancellations after October 7 2019 (the date handout materials become available) and before October 14, 2019 the charge will be \$200 (U.S.) No refunds will be made for cancellations received after October 14, 2019 and for no-shows. Cancellations must be received in writing to meetings@tei.org. Refunds of credit card registrations, less administrative charge, will be made to credit card account. TEI's Federal Taxpayer ID Number is 52-0239291.

In accordance with section 274(n) of the Internal Revenue Code, registrants are notified that that the portion of the course registration fee attributable to food and beverage is \$500 (U.S.).

Please check here if you require special accessibility or assistance at this function. We will contact you.

Questions? Call 202.638.5601 or email: meetings@tei.org.

REGISTRATION FEES

(U.S. Dollars)

Full Conference

Member

by 9/30 **\$950**

after 9/30 **\$995**

First-Timer

Member by 9/30 **\$800**

Member after 9/30 **\$850**

Non-Member

by 9/30 **\$1,250**

after 9/30 **\$1,300**

Associate Member / Member in Transition

\$650

Spouse

\$300

Discount Code _____

- \$ _____

1-DAY ONLY

Monday

Member **\$325**

Non-Member **\$375**

Tuesday

Member **\$475**

Non-Member **\$575**

Wednesday

Member **\$325**

Non-Member **\$375**

TOTAL: \$ _____

(U.S. Dollars)

CANCELLATIONS

