



Registration Procedure

Please complete the registration form and submit it with your registration fee. Checks should be made payable to Tax Executives Institute, Inc. All payments must be in U.S. dollars. A registration form will not be processed unless it is accompanied payment. Please refer to AC17.tei.org for further information. In event of cancellation or overbooking of conference registration, TEI's liability is limited to the return of the registration fee.

BY WEB: AC17.tei.org. BY EMAIL: meetings@tei.org.

BY MAIL: Send registration form with check or credit card information (VISA, MasterCard, American Express, Diners Club, and Discover accepted) information to Tax Executives Institute, P.O. Box 9407, Uniondale, NY 11555-9407

BY FAX: 202.638.5607. Credit card registrations only.

Member/Nonmember Registration (Please type or print clearly.) Photocopy and send separate forms for multiple registrations.

Name _____ Nickname for Badge _____

Check One: [] Member (Please provide member number) _____
[] Nonmember

Company _____ Chapter _____

Street Address _____

City, State, Zip (Province, Zone) _____

Telephone (_____) _____ Fax (_____) _____

Email _____

Spouse's Name (if registering) _____ Nickname for Badge _____

[] Check here if you require special accessibility or assistance at this function. We will contact you regarding your requirements.

Registration Fees (All Fees in U.S. Dollars.)

Full Conference Registrants – Only

- [] Member (by 9/22) @ \$ 900 \$ _____
[] Member (after 9/22) @ \$ 950 \$ _____
[] First-Timer (Members by 9/22) @ \$ 700 \$ _____
[] First-Timer (Members after 9/22) @ \$ 750 \$ _____
[] Nonmember (by 9/22) @ \$1,150 \$ _____
[] Nonmember (after 9/22) @ \$1,200 \$ _____
[] Associate Member/ Member in Transition @ \$ 600 \$ _____
[] Spouse @ \$ 300 \$ _____
Discount Code _____ - \$ _____

1-Day Only Registrants

- [] Member – Monday @ \$ 450 \$ _____
[] Nonmember – Monday @ \$ 550 \$ _____
[] Member – Tuesday @ \$ 450 \$ _____
[] Nonmember – Tuesday @ \$ 550 \$ _____
[] Member – Wednesday @ \$ 300 \$ _____
[] Nonmember – Wednesday @ \$ 350 \$ _____

Method of Payment

If faxing your registration using a credit card, please do so between 9:00 am and 4:00 pm ET to ensure confidentiality. Fax number for registrations and cancellations is 202.638.5607.

All cancellations must be made in writing by 4:00 pm ET on September 29, 2017, and will be subject to an administrative service charge of \$75 (U.S.); for cancellations after September 29, 2017 (the date handout materials become available) and before October 6, 2017 the charge will be \$200 (U.S.). No refunds will be made for cancellations received after October 6, 2017, and for no-shows. Cancellations must be received in writing and should be emailed to meetings@tei.org. Refunds of credit card registrations, less administrative charge, will be made to credit card account. TEI's Federal Taxpayer ID Number is 52-0239291.

In accordance with section 274(n) of the Internal Revenue Code, registrants are notified that the portion of the course registration fee attributable to food and beverage is \$400 (U.S.).

TOTAL USD (from above) \$ _____

- [] Check enclosed (payable to TEI) \$ _____
[] Charge to: [] VISA [] MasterCard
[] AMEX [] Discover [] Diners Club

▲ Signature _____

▲ Card Number _____

▲ Expiration Date _____

▲ Cardholder Name (print) _____